



CITY OF DELAFIELD SCHEDULE OF FEES

2021

Adopted On: 12-21-2020

Resolution: 2020-16

CITY OF DELAFIELD SCHEDULE OF FEES

ADMINISTRATIVE

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 2-239	Copies (B/W and color, letter size)	\$0.25	per page	
Sec. 2-239	Copies (B/W) 11x17	\$1	per page	
Sec. 2-239	Copies (Color) 11x17	\$2	per page	
Sec. 2-242	Late Charge for Delinquent Accounts	1%	of balance	
Sec. 2-239	Meeting DVD	\$10	per disk	
Sec. 2-239	Meeting Audio Disk	\$10	per disk	
Policy	Returned Check Fee	\$35	per check	
Policy	Special Assessment to Prop tax (UB & AR)	10%	of balance	
Sec. 18-3	Special Assessment to Prop tax (Fire Insp)	\$15	per parcel	
Sec. 2-239	Real Estate Status Forms - Regular	\$35	per letter	Five (5) business day response
Sec. 2-239	Real Estate Status Forms - Rush	\$50	per letter	24 business hours
Sec. 2-239	Comprehensive Smart Growth Book	\$50	per item	
Sec. 2-239	Comprehensive Smart Growth Disk	\$10	per item	
Sec. 2-239	Master Plan Book	\$12	per item	
Sec. 2-239	Master Plan Disk	\$10	per item	
Sec. 2-239	Zoning Code Book With Map	\$35	per item	
Sec. 2-239	Zoning Code Book Without Map	\$20	per item	
Sec. 2-239	Zoning/Official Map	\$15	per item	
Sec. 2-239	Subdivision Control Ordinance	\$12	per item	
Sec. 2-239	Subdivision Control Ordinance Disk	\$10	per item	
Sec. 2-239	Downtown Development Plan	\$10	per item	
Sec. 2-239	Downtown Development Disk	\$10	per item	
Sec. 2-239	Nagawicka Lake Plant Mgt. Plan Book	\$10	per item	
Sec. 2-239	Nagawicka Lake Plant Mgt. Plan Disk	\$10	per item	

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ANIMAL LICENSES

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 6-4	Dog Licenses – Fixed	\$14	per year	
Sec. 6-4	Dog Licenses – Intact	\$17	per year	
Sec. 6-4	Dog License Late Fee	\$10	per dog	
Sec. 6-4	Duplicate Dog License	\$5	per license	

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BUSINESS LICENSES

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 4-4	Alcohol Beverage Retail License Agent Change	\$10	each application	Max Fee per Statutes
Sec. 10-2	Cigarette and Tobacco Products Retail License	\$100	per year	Max Fee per Statutes
Sec. 4-4	Alcohol Beverage Retail License (Class "A" Beer)	\$100	per year	
Sec. 4-4	Alcohol Beverage Retail License ("Class A" Liquor)	\$500	per year	Max Fee per Statutes
Sec. 4-4	Alcohol Beverage Retail License (Class "B" Beer)	\$100	per year	Max Fee per Statutes
Sec. 4-4	Alcohol Beverage Retail License ("Class B" Liquor - Regular & Reserve)	\$500	per year	Max Fee per Statutes
Sec. 4-4	Reserve "Class B" Liquor Initial Issuance Fee	\$10,000	per year	
Sec. 4-4	Alcohol Beverage Retail License (Class C Wine)	\$100	per year	Max Fee per Statutes
Sec. 4-3	Temporary Extension of Premise	\$25	per application	
Sec. 4-4	Temporary Class B Beer &/or Wine (Picnic) License	\$10	per event	Max Fee per Statutes
Sec. 4-4	Wholesaler License	\$25	per application	Max Fee per Statutes
Sec. 4-4	Publication Fee	\$20	per publication	
Sec. 10-3	Adult Oriented Establishment License	\$250	per establishment	

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GENERAL LICENSES AND PERMITS

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 4-5	Operator License - Regular & Renewal for Regular Businesses	\$30	per license	One Year License
Sec. 4-5	Provisional Operator License	\$15	per license	
Sec. 4-5	Temporary Operator License	\$10	per license	
Sec. 48-5	Bleeker Street Parking Permit	\$30	per Vehicle	
Sec. 34-21	Fireworks	\$100	per event	
	Event Packet	\$50	per event	
	Police Officer Rental for event	\$60	per hour per officer	for Police Officers needed
Sec. 37-4	Direct Sellers and Solicitors (Peddlers) Permit	\$125	per license	Inc. Background Check Fee

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PLANNING AND ZONING APPLICATIONS

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 52-291	Board of Zoning Appeals / Variances	\$25	per application	
Sec. 52-89	Business Plan of Operation	\$50	per application	
Sec. 52-296	Certified Survey Map	\$200	per application	
Sec. 52-296	Certified Survey Map – Extraterritorial	\$75	per application	
Sec. 52-296	Conditional Use	\$250	per application	
Sec. 52-296	Conditional Use – GDP	\$250	per application	
Sec. 52-296	Conditional Use – SIP	\$350	per application	
Sec. 44-274	Final Plat <20 acres	\$190	per application	
Sec. 44-274	Final Plat >21 acres	\$190 + \$2/acre	per application	
Sec. 46-4	Impact Fees - Single Family	Contact Clerk's Office		
Sec. 46-4	Impact Fees - Multi Family	Contact Clerk's Office		
Sec. 46-4	Impact Fees - Non-Residential	Contact Clerk's Office		
Sec. 44-271	Preliminary Plat <20 acres	\$250	per application	
Sec. 44-271	Preliminary Plat >21 acres	\$250 + \$2/acre	per application	
Sec. 2-245	Professional Services - Attorney	Actual Costs	per hour	
Sec. 2-245	Professional Services - Engineer	Actual Costs	per hour	
Sec. 2-245	Professional Services - Planner	Actual Costs	per hour	
Sec. 52-229	Sign – Permanent	\$175	per application	
Sec. 52-229	Sign – Temporary	\$100	per application	
Sec. 52-296	Site Plan & Appearance Review	\$150	per application	
Sec. 52-296	Zoning Amendment	\$250	per application	
Sec. 52-25	Boathouse Application	\$150	per application	
Sec. 16-299	Erosion Control Permit <1 acre	\$50		
Sec. 16-299	Erosion Control Permit > 1 acre	\$50	Per Disturbed Acre	

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PARKS AND FACILITIES

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
FISH HATCHERY				
Policy	Rental Fee - 0 to 3 Hours	\$175		
Policy	Rental Fee - 3 to 6 Hours	\$350		
Policy	Rental Fee - 6+ Hours	\$575		
Policy	Rental Fee - Art Craft Fairs / Winter Farmers Market	\$25	per vendor	Plus Opening & Security Deposit
Policy	Rental Fee - Homeowners Associations	\$50	per meeting	Plus Opening & Security Deposit
Policy	Security Deposit	\$150		
Policy	Cancellation Fee	\$75		Deducted from Security Deposit
Policy	Key Deposit	\$100		
BASEBALL FIELD FOR LEAGUE RENTAL				
Policy	Team Fee	\$60	per team	
Policy	Player Fee – Resident	\$5	per player	
Policy	Player Fee – Non-Resident	\$10	per player	
Policy	Field Setup – DPW	\$30	per game day	
Policy	Field Setup – DIY	\$10	per game day	
Policy	Field Maintenance & Improvement Fee	\$200	per team	
Policy	Practice Reservation	\$10	per practice	
BASEBALL FIELD FOR NON-LEAGUE RENTAL				
Policy	Field Setup – DPW (M-F)	\$30	per use	
Policy	Field Setup – DIY	\$10	per use	
PARK PAVILION				
Policy	Full Day – 6 or more hours	\$115	per use	
Policy	Half Day – Up to 6 hours	\$65	per use	
SOCCER FIELD RENTAL				
Policy	Fish Hatchery Sports Complex	\$20	per use	
TENNIS COURTS				
Policy	Bostrom Park	\$5		
VOLLEYBALL COURT				
Policy	One Court	\$10	per use	
Policy	Two Courts	\$20	per use	
GENERAL				
Policy	Park/Field/Building/Pavilion Cancellation Fee	75% of reservation fee will be kept	per cancellation	

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CEMETERY

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 42-10	Grave Site Purchase - Resident	\$850	Per Grave	
Sec. 42-10	Full Casket Opening/Closing - April-November	\$750	Per Grave	
Sec. 42-10	Full Casket Opening/Closing - December-March	\$850	Per Grave	
Sec. 42-10	Cremaains – Opening/Closing - April-November	\$400	Per Grave	
Sec. 42-10	Cremaains – Opening/Closing - December-March	\$550	Per Grave	
Sec. 42-10	Infant Opening/Closing - April-November	\$300	Per Grave	
Sec. 42-10	Infant Opening/Closing - December-March	\$450	Per Grave	
Sec. 42-10	Weekends, Holidays, After Work Hours	\$250		In addition to regular fees
Sec. 42-10	Transfer of Deed	\$50	Per Grave	

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PUBLIC WORKS

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 42-3	Street Opening Permit	\$75	per opening	
	Wood Chips - 3 yards	\$30		
	Wood Chips - 6 yards	\$45		

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BUILDING PERMITS

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
OCCUPANCY BONDS				
Sec. 8-22	Residential - One-family dwelling	\$1,000		
Sec. 8-22	Residential - Two-family dwelling	\$2,000		
Sec. 8-22	Residential - Three-family and larger dwelling	\$1000 + \$500 per unit		
Sec. 8-22	Non-Residential - \$0-\$100,000 in value	\$2,000		
Sec. 8-22	Non-Residential - \$100,000-\$250,000 in value	\$4,000		
Sec. 8-22	Non-Residential - \$250,000-\$500,000 in value	\$7,000		
Sec. 8-22	Non-Residential - Over \$500,000 in value	\$10,000		
PERMIT FEES				
Sec. 8-20	Residential - One- and Two-family dwelling - New Dwelling	\$0.30	per sq. ft. of all areas for plan review	
Sec. 8-20	Residential - One- and Two-family dwelling - Remodel	\$8	per \$1,000 of valuation	
Sec. 8-20	Commercial/Industrial - New Dwelling	\$0.30	per sq. ft. of all areas for plan review	
Sec. 8-20	Commercial/Industrial - Remodel	\$8	per \$1M of valuation	\$40 min for all additions
Sec. 8-20	Agricultural Buildings (Unheated) - New Building	\$0.05	per sq. ft. of all areas for plan review	
Sec. 8-20	Agricultural Buildings (Unheated) - Remodel	\$7	per \$1M of valuation	
Sec. 8-20	Decks	\$50	Each	
Sec. 8-20	Pools - Above Ground	\$50	Each	
Sec. 8-20	Pools - In Ground	\$100	Each	
Sec. 8-20	Special Inspections	\$30	Each	
PERMIT TO START CONSTRUCTION OF FOOTINGS AND FOUNDATION				
Sec. 8-20	Residential	\$75		
Sec. 8-20	Commercial/Industrial	\$100		

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ELECTRICAL PERMITS

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 8-94	Base Fee Plus	\$40 + \$0.05 per sq. ft. for all areas		
Sec. 8-94	Light, Switch, and Convenience Outlet	\$0		
Sec. 8-94	Power Receptacle Over 150 Volts, First 30 Amps	\$5		
Sec. 8-94	Power Receptacle Over 150 Volts, Over 30 Amps	\$6		
Sec. 8-94	Lighting Fixtures - Incandescent	\$0		
Sec. 8-94	Tubular Lamp, Such As Fluorescent, Per Tube	\$25		
Sec. 8-94	Arc Light, Search Light, Floodlight, HID Light Pole Base & Poles	\$3		
Sec. 8-94	Temporary Service And Temporary Wiring Installation	\$35		
Sec. 8-94	Service Switch, Each Or Alteration Thereof: First 200 Amperes	\$35		
Sec. 8-94	Service Switch, Each Or Alteration Thereof: Over 200 Amperes - Additional Per 100 Amps Or A Fraction Thereof	\$10	per 100 amps	
Sec. 8-94	Feeder, Sub feeder, And Raceway - Per 100 Ampere Capacity, Or Fraction Thereof	\$5	per 100 amps	
Sec. 8-94	Refrigeration Unit Up To 5 HP Plus 1.00 Per HP Over 5	\$5		
Sec. 8-94	Residential Gas Burner, Oil Burner, Electrical Furnace	\$5		
Sec. 8-94	Air Conditional Up To 5 Ton Plus 1.00 Per Ton Over 5 Ton	\$6		
Sec. 8-94	Combination Heating And Air Conditioning Unit Up To 5 Ton	\$10		
Sec. 8-94	Combination Heating And Air Conditioning Unit Over 5 Ton	\$20		
Sec. 8-94	Range, Oven, Clothes Dryer, Dishwasher, Disposal, Water Heater	\$5	per 100 amps	
Sec. 8-94	Each Motor, Per HP Or Fraction Thereof	\$0.50	per HP-1.00 min	
Sec. 8-94	Dispenses - Gasoline, Fuel Oil, Permanent Vending Machines And Well Pump	\$6		
Sec. 8-94	Each Generator, Transformer, Reactor, Rectified, Capacitor, Welder, Converter And Electric Furnace	\$0.50	per kw	
Sec. 8-94	Electric Unit Heating Device (Including Remote Thermostat)	\$2		
Sec. 8-94	Dimmer And Rheostats	\$2		
Sec. 8-94	Swimming Pool (Electrical Wiring And Grounding)	\$35		
Sec. 8-94	Sign - Fluorescent, Neon Or Incandescent	\$15		
Sec. 8-94	Strip Lighting, Plug-In Strip, Trolley Duct Wire Way, Gutter	\$0.50	per foot	
Sec. 8-94	Audible Or Visual Electric Signal Or Communication Device	\$1		
Sec. 8-94	Fans - Bath - Paddle And Misc. Under 1 HP	\$1		
Sec. 8-94	Hydro Massage & Hot Tubs	\$35		
Sec. 8-94	Photo Cell, Clocks, Smoke Detectors	\$1		
Sec. 8-94	Fire Alarm System, Exit Lighting System	\$15		
Sec. 8-94	Approved Assemblies Not Included Above And Others	\$15		
Sec. 8-94	Sanitary Ejector/Grinder Pump & Control Box	\$25		
Sec. 8-94	Other (Specify)	\$25		
Sec. 8-94	Minimum Permit Fee	\$35		
Sec. 8-94	Re-Inspect Fee	\$35		
Sec. 8-94	Failure To Call For Inspection	\$25		

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HVAC PERMITS

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 8-20	Base Fee Plus	\$40 + \$0.05 per sq. ft. for all areas		\$70 minimum
Sec. 8-20	Gas, oil, electric and coal furnace and boiler - One and two family - first 150,000 BTU	\$25		
Sec. 8-20	Gas, oil, electric and coal furnace and boiler - Commercial - first 150,000 BTU	\$35		
Sec. 8-20	Gas, oil, electric and coal furnace and boiler - All over 150,000 BTU	\$3	per 50,000 BTU	
Sec. 8-20	Air Conditioning - One and two family	\$25		
Sec. 8-20	Air Conditioning - Commercial	\$35		
Sec. 8-20	Air Conditioning - All over 36,000 BTU	\$2	per 12,000 BTU	
Sec. 8-20	Fireplace and wood burning stove	\$25		
Sec. 8-20	Electric baseboard, wall unit and cabinet unit	\$1.25	per kw	
Sec. 8-20	Duct work alteration	\$25		
Sec. 8-20	Other (specify)	\$		
Sec. 8-20	Minimum Permit Fee	\$35		
Sec. 8-20	Re-Inspect Fee	\$35		
Sec. 8-20	Failure to call for inspection	\$25		

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PLUMBING PERMITS

SECTION	TYPE OF FEE	AMOUNT	UNIT/DURATION	COMMENTS
Sec. 8-55	Base Fee Plus	\$40 + \$0.05 per sq. ft. for all areas		
Sec. 8-55	Automatic Washer	\$6		
Sec. 8-55	Sink/Dishwasher	\$6		
Sec. 8-55	Garbage Grinder	\$6		
Sec. 8-55	Water Closet/Urinal	\$6		
Sec. 8-55	Shower/Lavatory	\$6		
Sec. 8-55	Laundry Tray	\$6		
Sec. 8-55	Bath Tub	\$6		
Sec. 8-55	Hot Tub, Spa, Whirlpool	\$10		
Sec. 8-55	High Pressure Boiler	\$25		
Sec. 8-55	Drinking Fountain	\$6		
Sec. 8-55	Floor Drain/Slight Drain	\$6		
Sec. 8-55	Willcock	\$6		
Sec. 8-55	Water Heater	\$6		
Sec. 8-55	Wash Fountain	\$6		
Sec. 8-55	Sump Pump	\$6		
Sec. 8-55	Ejectors or Pump	\$6		
Sec. 8-55	Water Softener	\$6		
Sec. 8-55	Storm Sewer Conductor	\$6		
Sec. 8-55	Backflow Prevention Device	\$6		
Sec. 8-55	Sprinkler Heads	\$15		\$0.10 Cents Each - Minimum
Sec. 8-55	Fire Hose Rack	\$6		
Sec. 8-55	Fire Department Connection	\$6		
Sec. 8-55	Hydrant	\$6		
FIRE SUPPRESSION SYSTEMS				
Sec. 18-2	Restaurant Stoves, Fryers, Broilers	\$25		
Sec. 18-2	Sanitary Building Drain - First 75 Feet	\$25		
Sec. 18-2	Sanitary Building Drain - Over 75 Feet	\$0.35	per foot	
Sec. 18-2	Storm Building Drain - First 75 Feet	\$25		
Sec. 18-2	Storm Building Drain - Over 75 Feet	\$0.35	per foot	
Sec. 18-2	Manhole	\$10		
Sec. 18-2	Catch Basin	\$6		
Sec. 18-2	Water Service - First 100 ft. Lateral	\$60		
Sec. 18-2	Water Service - Over 100 ft. Lateral	\$0.35	per foot	
Sec. 18-2	Sanitary Building Sewer - First 100 ft. Lateral	\$60		
Sec. 18-2	Sanitary Building Sewer - Over 100 ft. Lateral	\$0.35	per foot	
Sec. 18-2	Storm Building Sewer - First 100 ft. Lateral	\$60		
Sec. 18-2	Storm Building Sewer - Over 100 ft. Lateral	\$0.35	per foot	
Sec. 18-2	Extension of House Drain - Where Fixtures	\$50		
Sec. 18-2	Extension of House Drain - Already Installed	\$35		
Sec. 18-2	Septic Abandonment	\$0		
Sec. 18-2	Other (Specify)	\$25		
Sec. 18-2	Minimum Permit Fee	\$35		
Sec. 18-2	Re-Inspect Fee	\$35		
Sec. 18-2	Failure to call for inspection	\$25		