



CERTIFIED SURVEY MAP CHECKLIST

If you need assistance preparing your application please contact the City Planner.
Review both the City or Delafield CSM checklist and the Wisconsin CSM checklist to confirm completeness.

- | City | Applicant | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Title: CERTIFIED SURVEY MAP NO. _____. |
| <input type="checkbox"/> | <input type="checkbox"/> | General location. (1/4 Section, Government lot, etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | Statement that bearings are referenced to Grid North of the Wisconsin State Plane coordinate system, South Zone Grid. |
| <input type="checkbox"/> | <input type="checkbox"/> | North arrow |
| <input type="checkbox"/> | <input type="checkbox"/> | Ties to U.S. Public Land System corner by bearing and distance. |
| <input type="checkbox"/> | <input type="checkbox"/> | Identify U.S. Public Land System lines. (Section, forty, etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | Identify all placed or found monuments. (Can use symbols and legend.) |
| <input type="checkbox"/> | <input type="checkbox"/> | Identify all adjoining lands (unplatted, CSM, subdivision, etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | Show "recorded as" bearings and distances if different. |
| <input type="checkbox"/> | <input type="checkbox"/> | Show 100-year recurrence flood line. |
| <input type="checkbox"/> | <input type="checkbox"/> | Show high water mark of any water body and show required public Trust Note |
| <input type="checkbox"/> | <input type="checkbox"/> | Distance and bearing from meander line to high water line. |
| <input type="checkbox"/> | <input type="checkbox"/> | Meander line, length and bearing. |
| <input type="checkbox"/> | <input type="checkbox"/> | Show wetlands boundaries with bearing and distances tied to property lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | Identify type of easement, show width. |
| <input type="checkbox"/> | <input type="checkbox"/> | Length and bearing of external boundary lines that form a mathematically closed figure |
| <input type="checkbox"/> | <input type="checkbox"/> | Length and bearing of interior lot lines that form a mathematically closed figure |
| <input type="checkbox"/> | <input type="checkbox"/> | Lot number consecutively numbered and lot area including out lots. |
| <input type="checkbox"/> | <input type="checkbox"/> | Legend. |
| <input type="checkbox"/> | <input type="checkbox"/> | Show adjacent rights-of-way, and right-angle widths. |
| <input type="checkbox"/> | <input type="checkbox"/> | Curve information, on curve or in a table.
a. radius b. chord length c. chord bearing d. central angle e. arc length f. tangent bearing |
| <input type="checkbox"/> | <input type="checkbox"/> | Curve identifier. |
| <input type="checkbox"/> | <input type="checkbox"/> | Building locations and distances of buildings from lot lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | Scale: Ratio and graphic, not to exceed 200 feet to an inch. |

- All electric, telephone, and communication distribution lines and laterals including CATV cables, constructed after the recording of this Certified Survey Map shall be placed underground.
- Sheet numbering i.e. sheet 1 of 3, sheet 2 of 3, sheet 3 of 3.
- Public dedication of parcels and rights-of-way.
- Historic or cultural features (i.e. Indian mounds)
- Wells (on site and within 100 feet of septic or stormwater facilities or as required by DNR Well Code).

IN GENERAL: Use different line widths to achieve contrast. Use various dashed lines to indicate different types of lines. The map should be complete and concise, but not cluttered with too much unnecessary detail.

- Certificates and Approvals
- Surveyor's Certificate including legal description with total area of parcel.
- Seal of land surveyor responsible for the survey and map, with signature and date.
- Owner's Certificate of Dedication with signatures, and notarized.
- Consent of Mortgagee (if any), use appropriate form for individual or corporate mortgage notarized.
- City of Delafield Plan Commission Approvals:

Preliminary Approval _____
Secretary

Final Approval _____
Secretary

Common Council Approval:
 RESOLVED that the Certified Survey Map of _____, owner of said lands, being a part of the ____ 1/4 of Section _____, T7N, R18E, City of Delafield, Waukesha County, Wisconsin, having been approved by the Plan Commission and the same is hereby approved and the dedication contained herein accepted by the Common Council of the City of Delafield on _____, 20__.

 MAYOR

 CLERK

Note: If there are no dedications, reservations or easements, Common Council approval is not necessary.

- Blanks for Recording Data:
 Certified Survey Map No. _____ Document No. _____
 Date _____ Volume _____ Pages _____
- This instrument was drafted by _____.