

Automatic Draft Payment for Utility Bills Now Available

ACH (Automatic Clearing House)

The quickest way to pay your City of Delafield Utility Bill

The City of Delafield is now offering ACH (direct debit from your checking or savings account) for payment of your Water/Sewer/Stormwater/Fire Protection bills. Sign up below to have your Utility Bill deducted directly from your bank account beginning with the **next** billing cycle. If you have any questions, please call 262-646-6220.

Debit Authorization Form

I (we) hereby authorize the City of Delafield to withdraw payment for my (our) City of Delafield Utility bill from my (our) checking/savings account at my (our) financial institution, as indicated below. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

City of Delafield Account Number _____

Name(s) shown on City of Delafield Bill _____

Service Address _____

Billing Address (if different from service address) _____

Home Telephone _____ Work Telephone _____

Financial Institution (Bank) Name _____

Bank Address _____

Bank Routing (ABA) Number _____ Account Number _____

Type of Account: _____ Checking _____ Savings

If you selected **Checking**, please attach a copy of a **voided check** to this form. If you selected **Savings**, please verify that your bank allows deductions from saving accounts. For savings accounts, please obtain a form from your bank which includes the bank name, the routing (ABA) number and the account number to attach to this authorization form.

PAYMENTS WILL BE DEDUCTED ON THE 25th OF THE MONTH YOUR BILL IS DUE

I understand that I will have at least 10 days to review my bill prior to the deduction being made from my account. Based on the above, I hereby authorize the City of Delafield to initiate entries to my account at the Financial Institution named on the enclosed voided check, and authorize that Financial Institution to debit my account for those entries. This authorization will remain in effect until the City of Delafield has received written revocation by me or my representative at least 30 days in advance of the next scheduled payment. The City of Delafield also has the right to cancel this agreement for insufficient payments to my account.

(Print Name) (Signature) (Date)

(Print Name) (Signature) (Date)

For your protection, we have not used actual routing and account numbers in this illustration. Please use the numbers printed at the bottom of your check.

Check Numbers

⑆ 000000000 ⑆ ⑆ 12345678 ⑆ 1010
Routing & Transit Personal Account Check
Number Number Number

Note the special symbols, ⑆ surrounds the Routing & Transit Number, while ⑆ surrounds your Personal Account Number.

Routing & Transit numbers starting with a 9 are for internet bank use only and not valid for electronic payments and/or deposits.