

# CITY OF DELAFIELD

## ADOPT-A-STREET PROGRAM

Adopt-a-Street is a volunteer program which encourages local groups, scout troops, business and civic organizations, churches, families, etc., to adopt a section of a city street and clean up refuse a minimum of two times per year, once in the spring and again in the fall. The Public Works Department provides the garbage bags, closure ties and flags to mark large items. The group/person will also receive a sign acknowledging said street is adopted by them.

### What can your group accomplish by participating?



Help to reduce litter along City of Delafield streets



Help build support for the Adopt-a-Street program



Help educate the traveling public to properly dispose of litter



Enhance the environment and beautify the City of Delafield's roadsides



Gain recognition for the efforts of your group

**PLEASE CONTACT** Paul Zellner, Department of Public Works Foreman at 262-303-4627 or email him at [pzellner@ci.delafield.wi.us](mailto:pzellner@ci.delafield.wi.us) to sign up or with any questions.

City of Delafield • 500 Genesee Street  
Delafield, WI 50318 • [www.cityofdelafield.com](http://www.cityofdelafield.com)





# CITY OF DELAFIELD ADOPT-A-STREET APPLICATION/PERMIT

*The City of Delafield (the "City") and the volunteer group (the "Group") named below, recognize the need and the desirability of litter-free streets. The Group is hereby applying for a permit in the City of Delafield Adopt-A-Street program.*

NAME OF ORGANIZATION: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ DAY PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ EVE PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

APPROXIMATE NUMBER OF PEOPLE PARTICIPATING IN EACH CLEANUP? \_\_\_\_\_

NUMBER OF TIMES YOUR GROUP PLANS TO PICK UP LITTER THIS YEAR? (Minimum 2): \_\_\_\_\_

**\*\*PLEASE CALL THE PUBLIC WORKS DEPARTMENT FOR LIST OF AVAILABLE STREETS\*\***

BY SIGNATURE BEFORE, THE GROUP ACKNOWLEDGES THE HAZARDOUS NATURE OF THE WORK AND AGREES TO THE ATTACHED TERMS AND CONDITIONS.

GROUP'S AUTHORIZED SIGNATURE & DATE  
(MUST BE 18 YEARS OR OLDER)

**DO NOT WRITE BELOW THIS LINE**

The Department approves this permit for the Group to participate in the City of Delafield Adopt-a-Street program for the section identified above. The Group accepts the responsibility of picking up litter on this section of street for the period beginning April 1, 20\_\_\_\_. The Department reserves the right to modify or cancel this permit at any time.

Public Works Department Foreman

Date

Permit Number

Please complete this application and submit to: City of Delafield Public Works Department, 111 Main Street, Delafield, WI 53018, or fax to 262-646-2564 or email to [pzellner@ci.delafield.wi.us](mailto:pzellner@ci.delafield.wi.us)

**ADOPT-A-STREET PROGRAM STREET LISTING**

<b>STREET</b>	<b>SECTION</b>	<b>LENGTH</b>
Cushing Park Road	Main Street to south city limits	.9 Miles
Nagawicka Road (2)	Oakwood Road to Vettelson Road	1.9 Miles
Mill Road	Mill Road south to White Pine Road	.4 Miles
Oakwood Drive	CTH C to Mission Road	1.0 Miles
Mission Road	Oakwood Drive to Hwy P	1.2 Miles
Mission Avenue	Mission Road to east city limits	.3 Miles
Hwy P	Mission Road to Nashotah Village Limits	.5 Miles
Indian Spring Drive	CTH C to cul-de-sac	1.2 Miles
Milwaukee Street	Oneida Street to Golf Road	.6 Miles
Main Street	West of Genesee Street	1.0 Miles
Nagawicka Road (1)	Hwy 83 to Oakwood Road	1.4 Miles
Oakwood Road	Hwy 83 to Nagawicka Road	.8 Miles
Vettleson Road	Nashotah Village Limits to Nagawicka Road	2.0 Miles
Hillside Drive	Hwy 83 to Maple Avenue	1.0 Miles

# CITY OF DELAFIELD ADOPT-A-STREET - TERMS AND CONDITIONS

1. The Group and its members are not to be considered officers, employees, or agents of the City of Delafield (City). Any inquiries, claims, liabilities, suits or costs thereof, whatsoever, arising from Group or Group members activities relating to this permit shall be the sole responsibility of the Group or its individual members. The Group certifies that parents or guardians of minor children have given approval and permission for the minor to participate in the Group's activities.
2. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the City for special conditions that may exist on a particular adopted section.
3. The Group shall pick up litter a minimum of two (2) times a year between April 1 and November 1. The Group shall not work beyond its section limits.
4. The Group shall not pick up litter on medians, bridges, in tunnels, on overpasses or around other structures that would pose a danger.
5. The Group shall supply one (1) adult supervisor for every five (5) workers.
6. The Group shall review safety rules with all participants before proceeding to the street segment.
7. All participants shall be at least 11 years of age or in the 6<sup>th</sup> grade. No other persons shall be present at the work site.
8. The Group shall work only during daylight hours in good weather.
9. All participants shall wear safety vests.
10. If the Group encounters closed containers or items suspected to be hazardous: Do not touch the items! Call the Public Works Department office at 262-646-6225 for pickup during normal business hours.
11. The Group shall place filled trash bags at one (1) designated pickup site.
12. The Group shall pick up required supplies and materials from the City.
13. Unused materials and supplies furnished by the City may be retained by the Group during the agreement period, but at the end of the period, must be returned as instructed by the City.
14. After a litter pickup: The Group shall: 1. Call the Public Works Department at 262-646-6225 for Public Works Department pickup and 2. Mail, fax or email a "Clean-up Report" to the Public Works Department at 111 Main Street, Delafield, WI 53018; Fax # 262-646-2564; email: [pzellner@ci.delafield.wi.us](mailto:pzellner@ci.delafield.wi.us)
15. The Group shall make arrangements for off-road parking or shuttle bus type of travel to the worksite. All vehicles at the pickup site shall be parked at the nearest cross street, if possible, or at least three (3) feet from the pavement when parking on the street.
16. The Group may keep any recyclable materials.
17. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.

## THE CITY AGREES AS FOLLOWS:

1. To provide the Group with garbage bags and an Adopt-a-Street sign with the Group's name.
2. Remove the filled trash bags as soon as possible after the pickup.
3. The City reserves the right to refuse or revise portions of Group names when preparing signs.



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500 Genesee Street, Delafield WI 53018

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**NOTICE REGARDING VOLUNTEER AGREEMENT RELEASE & WAIVER  
FOR THE CITY OF DELAFIELD ADOPT-A-STREET PROGRAM**

Below please find release form(s) which must be completed and returned to before you may take part in the Adopt-A-Street program.

Read it carefully before signing, to be sure you understand it.

Each person taking part in the Adopt-A-Street program must sign a release form.

Please call the City Clerk office at (262) 646-6220 if you have any questions regarding the release form, or call Paul Zellner, Department of Public Works Foreman at (262) 303-4627 with questions about the Adopt-A-Street program.

Sincerely,

Gina C. Gresch, MMC/WCPC  
City of Delafield Clerk-Treasurer  
Waukesha County  
262-303-4513  
[ggresch@ci.delafield.wi.us](mailto:ggresch@ci.delafield.wi.us)



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500 Genesee Street, Delafield WI 53018

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**ADOPT-A-STREET PROGRAM  
Volunteer Agreement Release and Waiver**

In consideration of permission to participate in the Adopt-A-Street Volunteer Program sponsored by the City of Delafield, hereinafter referred to as Sponsor, and recognizing that this program will involve activities which because of their close proximity to streets and street traffic are inherently dangerous, I, intending to be legally bound, hereby, for myself, my heirs, executors and administrators, voluntarily assume all risks of accident or injury and release and forever discharge the City of Delafield and the Sponsor, their employees, officers and agents from any and all liability for personal injury or property damage of any kind sustained in association with participation in the program, whether such personal injury or property damage of any kind sustained in association with participation in the program, whether such personal injury or property damage is caused by the negligence of the sponsors or their employees, officer, or agents, or otherwise.

I covenant and agree to indemnify and hold harmless the City of Delafield and the Sponsor, their employees, officers and agents, from all liability loss and expense, including but not limited to damages, legal expenses and cost of defense, in any matter arising from my participation in the Adopt-A-Street Volunteer Program. I further agree to abide by all applicable rules and regulations promulgated by the City of Delafield and the sponsor and agree to follow the instructions of all supervisors and/or instructors who are connected with this program.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Participant Printed Name

\_\_\_\_\_ Check here if on medication or if health problems may affect participation in the Adopt-A-Street Volunteer Program.



**CITY OF DELAFIELD ADOPT-A-STREET PROGRAM  
CLEAN-UP REPORT  
262-646-6225 (PHONE)  
262-646-2564 (FAX)  
[pzellner@ci.delafield.wi.us](mailto:pzellner@ci.delafield.wi.us) (EMAIL)**

DATE OF CLEAN-UP: \_\_\_\_\_

ADOPT-A-STREET GROUP NAME: \_\_\_\_\_

STREET ADOPTED: \_\_\_\_\_

ESTIMATED NUMBER OF GROUP PARTICIPANTS: \_\_\_\_\_

LOCATION OF BAGS & NUMBER USED: \_\_\_\_\_

\_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Please fold and mail to the City of Delafield Public Works Department or fax it to 262-646-2564 or email to [pzellner@ci.delafield.wi.us](mailto:pzellner@ci.delafield.wi.us).*

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**CITY OF DELAFIELD PUBIC WORKS DEPARTMENT  
111 MAIN STREET  
DELAFIELD, WI 53018**