

## Library Board Minutes

April 12, 2022

6:30 pm

Hybrid Meeting



### Members Present:

**Stephanie Ramirez (Library Director)**

**Andrea Shrednick (Board Chairperson)**

Reise-Schoute

Betsy Felix

Jacquelyn Valde-Milsted

Holli Klatt

Robert Mitchel

Todd Hillmar

Kelsy

Nicole Krickham

### Absent Members:

Carol

Jean Yeomen

Kathleen Lathiff Schwade

**The meeting started: 6:30 PM**

### Intro New Members and Regulars

### Approval of the March Library Board Minutes

**Mitch moved to approve**

**Betsy seconded**

***Unanimous Approval***

### Director's Report

- Governor's Award
- Chamber - Nominated "Non-Profit of the Year"
- RFID Update: Closing went well - Completely tagged through all Adult DVD's
  - Really made a lot of progress courtesy of the workday -THANKS
  - Hope to get gates in by May - With every delivery delay -
    - Supply chain issues have been a hiccup
  - With summer coming - the install of the gates is bumped to August
- New Employee starting on Monday -
  - Kaitlyn starts next Monday
    - Graduating this month - but with experience with other libraries
- Holli - In KM they promote the Library and how it works
  - New Director of Communication was hesitant

- Educational partnership - and now the new director was on board.
- Custodian update: Only used for about a week. New company started faster than we anticipated.
  - Great new custodial care
    - They are more expensive.
    - But that is true across the board
- Discussion and Possible Action on Allowable Costs Worksheet for 2023 Budgetlet
  - Carol moved to approve
  - Betsy seconded
  - Unanimous Approval

### **Bridges Library System**

1. The Board approved the 2021 Bridges Library System state annual report.
2. The Board is about to begin strategic planning. The process and timeline were discussed. The Board will meet to start the strategic planning on May 6 at the Watertown Public Library from 9 a.m. to 4 p.m.
3. The next meeting is April 20<sup>th</sup> at the Muskego Public Library at 4:00 p.m.

### **The Friends of the Delafield Public Library.**

1. The bookstore is open again as of this month.
2. Does Becky have a report on the latest Culver's Night? May 31<sup>st</sup> is the next date.
3. The Friends' garden above ground planters and sprinkler system are in need of repair. The group discussed a plan to possibly remove the planters and have grassy areas to better serve the needs of the Library's outdoor programming. No decisions were made at the meeting.
4. The Board of Directors held their annual election of officers. There was no change to the Executive Committee.
  - a. President: Marge Vetter
  - b. Vice-President: Char Hall
  - c. Treasurer: Dennis Vetter
  - d. Secretary: Marty Wiley
5. Discussion about getting more volunteers for the Saturday Book Sales
  - a. Also discussion about the Farmer's Market - IS it happening?
    - i. Is construction going to interfere?
    - ii. Really good opportunity with responsible students who need and want volunteer opportunities
    - iii. Maybe some support from there?
    - iv. Discussion ensued

**Treasurer's Report -**

- Robert Mitchel - Treasurer of the Board's Farber Fund
  - \$2500 sent to Library as part of the trust
  - Regular funds dispersed - and must be by the donor's request.

Okay to do virtual signatures (Okayed by the city)

Betsy moved & Carol seconded moved to approve the *Monthly Expenditures Report*

*Next Meeting:*

*May 17, 2022*

*(Moved forward from May 10 potentially - Stephanie to confirm)*

*6:30 PM*