



**CITY OF DELAFIELD  
MEETING MINUTES  
PUBLIC WORKS COMMITTEE**

*Chair: Dan Jashinsky*

*Members: Jim Behrend, Art Baumann, Jacob Berg, Elizabeth Lloyd-Weis, Jack Demski, Mark Millot*

---

Wednesday, February 2, 2022

6:30 PM

City Hall, Council Chambers  
500 Genesee St.

---

**REGULAR MEETING  
Final**

**1. Call to Order**

Called the February 2, 2022, Public Works Committee meeting to order at 6:33 PM.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Roll Call**

Present

Dan Jashinsky  
Art Baumann  
Jacob Berg  
Elizabeth Lloyd-Weis  
Mark Millot

Absent

Jim Behrend  
Jack Demski

Also present

Mike Court, City Engineer  
Robbie Malzahn, Engineer/SEH  
Tom Hafner, City Administrator/Department of Public Works Director

**4. Special Order of Business**

**Public Informational Meeting  
Notice of Path Project – Nagawicka Road Path**

Court gave a summary of Phase II Nagawicka Road Path - Starting at end of Waterleaf Subdivision – there will be crossing over to East side - crossing at the Bark River where there is an existing sidewalk - going along past Faire Lakes Parkway up to Bark River Drive. It will be a 6 ft wide asphalt path that will be maintained by the city. Around the bridge was most difficult area as the path will be right at the edge of the pavement. There will be a barrier – curb and gutter that is 6 inches high. Trying to keep a 4-5 ft separation from the pavement. There are some trees that will need to come down for the path. Property at 3440 Nagawicka – path will go in front of the fence.

Jashinsky added that the bridge was put in the 90's with anticipation the path would be put in.

Court stated the Public Works Committee has gone through the whole Bike and Pedestrian Path Plan, which went through the approval process.

Jashinsky also added the committee members walked this path last summer.

### **Citizen Comments on Nagawicka Road Path**

Bill Friedrichs 3230 Nagawicka Road, Hartland– Spoke and stated he feels the sidewalk over the bridge is on the wrong side – however, he realizes it would take a lot of work to change this. He stated he sees cars coming around the curve on Nagawicka – hitting the straight away – and that is right where the cross walk will go and sees this is a dangerous situation for safety of kids.

Jashinsky added there will be there will be signs put up. Court confirmed three signs will be put up, two at the crosswalk and another for southbound traffic at the curve.

Jashinsky closed the Public Informational Meeting

## **5. Citizen Comments**

Mary Daniel 309 Wisconsin Avenue, Delafield – Spoke regarding item number 7A and 7B. Under item 7A: When the budget plan was done there was an estimated cost for maintenance for a path per linear foot. This path according to the budget has linear feet at a cost of three dollars per linear foot/\$5,400.00 dollars for maintenance. Is that maintenance number added into the cost of this project? Originally it was \$235,000.00 and reduced to a lesser amount at the last meeting. Is where did the maintenance of this path go? Is it in the project or not? Hafner stated maintenance will come from the operating budget, primarily in the form of Public Works salaries. Hafner also added the issue is the amount for salaries in the budget stays the same each year, but the number of tasks grow.

Under item 7B – Spoke regarding Oneida Street work – There are houses and businesses on this street and it is very busy. Asked if the people know this is anticipated so they can make adjustments? The other part that also plays into this is the construction at 705 Genesee Street – concerned with the changes in parking and traffic patterns. She hopes that someone is reaching out to residents and businesses on Oneida Street. Court stated there is a notice that is hand delivered prior (a week before). He also stated he has had conversations with Wholly Cow – asked about Oneida Street Construction as they have an event they are planning – and that was worked out. Mary suggested a little bit more notice. Hafner stated – absolutely they will give more notice out, however the resurfacing is done in a way that isn't all that disruptive. Jashinsky stated they put up no parking signs a day or two prior to resurfacing – he questioned if people can park on street once it's pulverized? Malzahn stated during the day no one should park on the street. Hafner stated for the week in between when they pulverize and resurface when they are not on site, parking is allowed.

## **6. Consent Agenda**

A. Approval of minutes from the [01-05-22](#) regular meeting

Motion by Baumann to approve minutes with changes, seconded by Lloyd-Weis. All in favor.  
Motion carried.

## 7. Unfinished Business

### A. Discussion and possible action regarding Design for the Nagawicka Road Path Project (from Waterleaf Path to Bark River Drive).

Court discussed the ongoing design included in the packet. Modifications of the plan include identifying width of patching on bridge approaches. Also, in that area, in talking with the owner of the lot just south of the Bark River bridge – looking at potential temporary easement for the grading to be able to slope a little bit better. He stated there is about 75 feet where they are going from 6 to 5 feet and there is a small wall to make up for the grade to match within the right-of-way.

Baumann asked for explanation for purpose of the shift of the road, to the west. Court stated it will be a consistent two feet of pavement past the fog line to the curb and gutter, but it does flare out a little to the bridge. Baumann stated the realigning of the fog lines look like the road is physically being shifted 2 feet to the west from the current alignment for about 300 feet (north of bridge). Court stated in that area they are trying to match the best they can. Also, with the curve to follow the center lane – adding a little width to the pavement. Baumann clarified area – by station 14 – 15 just north of the bridge. Court stated he would take another look at it and verify. Baumann stated he doesn't object to it, he just wanted to make sure they weren't creating some unusual paths. Jashinsky added in that same area, there's an existing manhole (14+83) shows an existing pipe coming across the road. Court confirmed. Jashinsky – adding catch basin to drain to the north into that manhole? Court confirmed. Jashinsky added his experience with the new angle between the new pipe and existing pipe can be very hard to get into a manhole. Court stated they would field adjust it.

Court stated on the south of the bridge, because of the curb and gutter, looking at an inlet and storm sewer, but that is something they will discuss with the property owner, to drain it to the east.

Hafner questioned if they would be grinding the existing fog line and curb line. Court stated they need to inspect that, but that is probably what they will do.

Baumann commented that the cross sections on the plan are unreadable. Court stated they will get them on a bigger scale. Hafner stated most contractors get plans electronically. Court stated this would be bid out with the paving projects. Court also added the bid results will go to Council.

Motion by Baumann to recommend Nagawicka Road Path Project for bid with revisions discussed, seconded by Millot. All in favor. Motion carried.

### B. Discussion and possible action regarding the 2022 City of Delafield Street Improvement Program.

Malzahn spoke – Starting with Bleeker Street, plan is to pulverize that road and repair the existing culvert that is about mid-block. Malzahn stated they met with a property owner concerned about drainage and the schedule. Court stated they went over in detail and will definitely give her advance notice. Malzahn stated she is concerned about the drainage across her driveway and it was worked out.

Malzahn stated they are also looking to mill Heritage Drive and Sun Valley Drive. They were previously looking to do four inches of pavement, but after further review they are recommending five. Malzahn also added they would be requiring work be done at night. Court recommended looking at the store (Target) hours to determine when work would start at night. Lloyd-Weis questioned if there was a loop detector in the pavement? Baumann stated he will look into this. Lloyd-Weis also questioned if there could be a match line between the north side of Heritage Drive and west, on Sun Valley? Court stated he will label and identify. Committee also discussed the order the maps appear in the plans – Court stated he will change that (currently Oneida is in between Heritage and Sun Valley) so it's not confusing when put out to bid. Malzahn stated they met with Mike O'Brien (DPW) and there are a few top sections of water boxes that will get replaced with this (on Sun Valley)

Oneida Street – Malzahn stated they will be pulverizing this street and there were a few areas where parking will be redone as part of the project. He stated they will definitely make sure they get advance notification out to surrounding residents and businesses on that street. Court stated the newly parking area in front of the art studio will be matched.

Evelyn Avenue path that abuts up with the Village of Summit – Malzahn stated that will be a 6 foot paved path and not much changed since last meeting.

Jashinsky commented on notes on page 3 – inconsistently under “other general notes”, the last comment on 4 states “restoration shall be 6” topsoil” and cross sections show 4” – standard is 4”. Malzahn will make that change. He will also make sure the night hours are added under the special conditions in the project manual.

Malzahn concluded the time line is on schedule. It will be advertised next week and bid out on the 24<sup>th</sup>.

Court also stated they are still working on the Waterleaf subdivision temporary easement – however, looking to bid it out and do a change of order to the contract.

Motion by Baumann recommend putting the 2022 Street Improvement out to bid subject to changes made tonight, seconded by Berg. All in favor. Motion carried.

## **8. New Business**

None

## **9. Reports of City Officials**

### **A. Director of Public Works**

Hafner stated the Hendricks Project at 705 Genesee Street has started – Breaking ceremony was Monday, 01-31-22. They are optimistic with a completion date of June, 2023.

### **B. City Engineer**

### **C. Traffic Staff**

### **D. Clerk**

E. Public Works Committee Meeting Dates & Deadlines

1. Next Meeting: March 2, 2022
2. Meeting Submittal Deadline: February 15, 2022, at noon

F. Correspondence

**10. Adjournment**

Having no further business, the February 2, 2022 Public Works Committee Meeting was adjourned at 7:17pm

Respectfully submitted

Cassy Rivers  
Administrative Support